

# Kids' Club Summer Camp 2018

*Brookside Club of Saratoga*

## Employment Application

The Brookside Club Of Saratoga is a private member-owned, family-oriented swim and tennis club nestled among the trees in a quiet residential Saratoga neighborhood. Active swim and tennis programs for adults and children create an outstanding environment for the entire family. As a member-owned club, Brookside offers many advantages in addition to its numerous sports programs, social events, and facilities.

Membership is limited to 250 families. Memberships can be purchased for a one time fee and sold at a future time, the price is set by the seller. Members own and operate the club, serving on the Board of Directors and the various committees putting control directly into the hands of the members. Brookside is a financially sound, professionally managed club that has been successfully operating for over 50 years.

Kids' Club is a daily activity for 5 to 11 year olds to experience or learn tennis, swimming, games, crafts and much more. They attend Monday through Friday in one week sessions from 9:00 AM to 2:30 PM. Brookside Club is looking for some dedicated individuals to teach, coach, and guide these children for the summer. There are two different positions available for Kids' Club: Camp Counselors and Jr. Camp Counselors.

### **Camp Counselor (16+)**

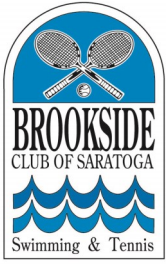
As a Kids Club Counselor at Brookside, it is your responsibility to engender a fun, safe, nurturing environment to foster the children's development. Additionally, you are responsible for the everyday facilitation of Kids Club, including setting up and cleaning up activities, and making sure participants are dressed appropriately and arrive on time with their equipment for their different instructors (tennis, swim, etc).

### **Jr. Camp Counselor (14-15)(Volunteer)**

This is a new position for Kids' Club and very important. We are looking for a few individuals who are interested in helping out. You will be an assistant to a camp counselor and help out with a group of children. A Jr. Camp Counselor serves for a week and starts to get valuable experience in teaching, coaching, and future job possibilities.

Space is limited for Kids' Club counselors. If you'd like to apply, please fill out this application as soon as possible and submit to the Brookside Office or online to [campdirector@brooksideclub.com](mailto:campdirector@brooksideclub.com).

Good luck in joining the Brookside Kids' Club Team!



# Kids' Club Employment Application

Kids' Club is a daily activity for 5 to 11 year olds to experience or learn tennis, swimming, games, crafts and much more. They attend Monday through Friday in one week sessions from 9:00 AM to 2:30 PM (option for extended care until 4:00pm). Brookside Club is looking for some dedicated individuals to teach, coach, and guide these children for the summer.

Type or print using black or blue ink. This application must be completed in full. All statements are subject to verification.

## Personal Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State / ZIP: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail \_\_\_\_\_

Are you a citizen of the United States or do you have a legal right to work in the United States? (Written proof of citizenship or right to work will be required at time of hire.)  YES  NO

Do you have a valid driver's license:  YES  NO State \_\_\_\_\_ License # \_\_\_\_\_

## Desired Position

- Camp Counselor (16+)(Part Time)  
 Jr. Camp Counselor (14-15)(Volunteer)

## Availability

Kids' Club is an entire summer long position and priority will be given to applicants who are available for every session. Please check all of the sessions you are available to work. For all of these sessions you will be working a 8:30 am ~ 2:30 pm or 9:00 am ~ 3:00 pm shift, Monday through Friday. There is also an extended care hours this year which runs 2:30 pm ~ 4:00 pm.

- June 11 - 15  July 9 - 13  July 30 - August 3  
 June 18 - 22  July 16 - 20  August 6 - 10  
 June 25 - 29  July 23 - 27

## Skills

Kids' Club requires individuals to have in several different areas, please rate yourself on the following using a 1-5 scale (1=beginner and 5=Expert):

\_\_\_\_\_ Swimming \_\_\_\_\_ Tennis \_\_\_\_\_ Field Games \_\_\_\_\_ Crafts  
\_\_\_\_\_ Teaching \_\_\_\_\_ Story Telling \_\_\_\_\_ Singing Songs \_\_\_\_\_ Other: \_\_\_\_\_

Why do you want to work for Kids Club:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Certifications

Please list all of the certifications (Lifeguard, First Aid, CPR, etc) you have and provide a copy of them with this application.

Certification: \_\_\_\_\_ Issue By: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Certification: \_\_\_\_\_ Issue By: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Certification: \_\_\_\_\_ Issue By: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## Education

|                       | Name of School | Location | Major | Degree / Yrs. |
|-----------------------|----------------|----------|-------|---------------|
| High School           |                |          |       |               |
| College or University |                |          |       |               |

## Work Experience

List work experience, including volunteer work if applicable, beginning with most recent:

Name of Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Supervisor/ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Your job title and duties

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving \_\_\_\_\_

Name of Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Supervisor/ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Your job title and duties

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving \_\_\_\_\_

## Personal Information

Have you ever applied to or worked for Brookside Club of Saratoga?  YES  NO  
If yes, when? \_\_\_\_\_

Do you have any friends or relatives working for Brookside Club of Saratoga?  YES  NO  
If yes, name \_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor)?  YES  NO  
If yes, state nature of crime (s), when and where convicted and disposition of case:  
\_\_\_\_\_

## References

Please list 3 persons who are acquainted with your capabilities and / or previous work experience.

| Name | Relationship | Phone Number | E-Mail Address |
|------|--------------|--------------|----------------|
|      |              |              |                |
|      |              |              |                |
|      |              |              |                |

## Notice

Brookside Club of Saratoga is an equal opportunity employer.

Brookside Club of Saratoga complies with the ADA and will consider reasonable accommodation measures that may be necessary for eligible applicants / employees to perform essential job functions. For Lifeguards & Swim Instructors, hiring is subject to a written skills test and a water agility test.

If you need special accommodations to assist you during the application process or to perform the essential functions of the position, please advise: \_\_\_\_\_

## Agreement

I understand that any misrepresentation or deliberate omission of a material fact may be justification for termination or refusal of employment. I also authorize the employers, schools, references, or persons named above to give any additional information regarding my qualifications & character. I also release all parties providing information from any liability or claims for damages, including libel, slander, invasion of privacy, that may result from the disclosure and use of this information. This application is not a contract, expressed or implied, guaranteeing employment for any specific duration. Although Brookside Club of Saratoga hopes that your employment relationship with us will be long-term, either you or the company may terminate this relationship at any time, with or without cause or notice.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature if under 18: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit your completed application to:**

**Brookside Club of Saratoga  
Attention: Camp Director  
19127 Cox Avenue, Saratoga, CA 95070**

**or**

**CampDirector@BrooksideClub.com or Fax (408) 253-4049**

**www.BrooksideClub.com**

(Brookside use only)

Date Received \_\_\_\_\_

Notes \_\_\_\_\_

\_\_\_\_ Approved for interview / Date & time (Interview) \_\_\_\_\_

\_\_\_\_ Not Qualified or position filled / Thank you letter sent \_\_\_\_\_

Hired Yes / No \_\_\_\_\_ Date of Hire \_\_\_\_\_

Interview conducted by \_\_\_\_\_